

MINUTES OF A MEETING OF THE JOINT SAFETY COMMITTEE OF THE LMCC OF DAYTON, OHIO HELD ON Tuesday, March 8, 2011 AT THE IBEW UNION HALL.

PRESENT: Bob Shaffer, Russell Huff, Greg Smith, Rick Swabb, Roger Dawson, Paul Chaney, Barry Smallwood, Mark Nagel

ABSENT: Dan Neal, Mike Gebhart, Sean Roberts, Tonya First, Nick Comstock, Fred Breidenbach, Jeff Davis

ALSO PRESENT: Cindy Tucker, Tucker Communications

I. CALL TO ORDER, ROLL CALL. This was a Special working meeting. A quorum was established.

II. MINUTES

The Minutes of February 14, 2011 were not presented.

III. FINANCIAL REPORT

No Financial Report was available.

IV. TOPICS DISCUSSED

A. Final review of Safety Manual.

- Edits to manual were discussed and noted.
- An Appendix will be added to the Manual to include the following documents:
 - Confined Space Pre-Entry Checklist (from Emerson)
 - Confined Space Permit (from Emerson)
 - Energized Work Permit (from Chapel)
 - Information about obtaining First Aid Kits
 - Copy of an OUPs card
 - Form 173 – Supplemental
 - Standard Accident Report Form
- Add new Respiratory Program (submitted by Wagner, Barry Smallwood). Barry will also submit the Respiratory Questionnaire, referred to in this Section.

B. Completed manual will be indexed and tabbed in a 3 ring binder. Quantity: 50.

V. NEW BUSINESS

A. 2011 budget considerations need to be sent to Bob Shaffer by 3/21/11.
Bob.shaffer@chapel.com.

B. Chris Toon injury reviewed. It was decide to add a new field to the Standard Accident

Report Form indicating what the injured party could have done to prevent the accident.

- C. The JSC has been invited to attend the next NECA meeting, April 21 at 4:00pm at the Courtyard by Marriott, UD, to review the role and objectives of the JSC. Safety Manuals will also be distributed.
- D. Future JSC meetings will be held the last Monday of each month.

VI. ADJOURNMENT

There being no further business, the Joint Safety Committee adjourned at 6:00pm. The next meeting will be on **Monday, March, 28, 2011 at 4:00pm at the NECA Conference Room.** In addition, there will be a meeting on **Monday, April 25, 2011 at 4:00pm at the IBEW Union Hall.**